

TERMS AND CONDITIONS

Privacy Policy

LIFESKILLS LEADERSHIP SDN. BHD. reserves the right to use all site users' personal data for the purpose of keeping me informed of relevant information on programmes, events, surveys and promotions relating to consultancy and training programmes, learning and development materials for individuals, teams and organisations via emails, messages, mailings and including telephone calls.

Cancellation & Refund Policy

In case of cancellation of workshop/ phase, notice of withdrawal is to be given in writing to LIFESKILLS LEADERSHIP SDN. BHD. and must remunerate expenditure incurred by LIFESKILLS LEADERSHIP SDN. BHD. based on:

No compensation for written notification more than 21 calendar days before the confirmed workshop date/phase. However, if any 3rd party copyrighted materials have been confirmed and ordered, the Client must bear the cost of the materials, which will be then delivered to the Client.

1. 50% compensation for written notification between 14 and 20 calendar days before the confirmed workshop date/ phase.
2. 70% compensation for written notification between 8 and 13 calendar days before the confirmed workshop date/ phase.
3. 100% compensation for notification less than 7 calendar days before the confirmed workshop date/ phase.

Proprietary Information and Data

LIFESKILLS LEADERSHIP SDN. BHD. reserves all propriety rights of all content of the proposal of acceptance letter and no part or whole of the content should be used without a written consent from LIFESKILLS LEADERSHIP SDN. BHD. The client acknowledges that any information or material of any kind on any medium supplied by LIFESKILLS LEADERSHIP SDN. BHD. shall remain the sole and exclusive property of LIFESKILLS LEADERSHIP SDN. BHD.