

# Pat Sample

# The Extraordinary Leader

Participant Feedback Report

# **Table of Contents**

# Pat Sample

section	<u>litie</u>	Page
1	How to Interpret Your Feedback	1
2	Overall Leadership Effectiveness Index	3
3	Leadership Tent Model	4
4	19 Differentiating Competencies Summary	6
5	19 Differentiating Competencies with Item Details	8
6	Employee Commitment Index	27
7	Importance Ratings	28
8	Highest Scored Items	29
9	Lowest Scored Items	30
10	Written Comments	31
11	Supplemental View: Leadership Tent Model (Vertical Bar Graph Format)	32
12	Supplemental View: 19 Differentiating Competencies Summary (Vertical Bar Graph Format)	34
13	Supplemental View: 19 Differentiating Competencies (Differences in Perception)	35

### **How to Interpret Your Feedback**

This report for **Pat Sample** includes feedback received from:

1 Manager, 3 Peers, 3 Direct Reports, 3 Others, 1 Self

These survey submissions will be reported as follows\*:

1 Manager, 3 Peers, 3 Direct Reports, 3 Others, 1 Self

This report compares your results to the **Extraordinary Leader 90th Percentile Norm** and the **Extraordinary Leader 75th Percentile Norm**. These norms are based on 360-degree feedback obtained from participants from a variety of companies.

As you review this report, keep in mind that feedback is meant to be constructive. You will derive the most benefit from it if you keep an open mind, rather than becoming defensive or looking for reasons why it "must be wrong."

#### **Definitions and Explanations:**

**Leadership Model** The Leadership Model displays the five behaviors of the Leadership Tent.

19 Differentiating Competencies

The 19 Differentiating Competencies presented are organized within the five behaviors of the Leadership Model. Detailed results for each of the 19 Differentiating Competencies are then presented with results listed for each item in the survey. We encourage you to review the results for each of the competencies.

Importance Ratings

This section of the report summarizes the perceptions of others regarding the relative importance of the 19 Differentiating Competencies relating to your success in your current job. Review this section to see if there is any consensus on a few competencies that would help you be more successful.

Highest & Lowest Scoring Items

The next two sections display the 10 most positively scored items and the 10 least positively scored items. This information helps you identify areas of strength and potential fatal flaws.

Response Frequency

The Response Frequency displays a detailed breakdown of how each item was responded to by each rater group; i.e. Manager, Peer, etc. Use this information as a reference to understand how people reacted to each survey item.

This is the number of raters used to calculate a particular score.

**Example:** Even if five peers/direct reports completed your survey, you may find that an item score was calculated from only four raters. This would mean that one person left a survey item blank.

**Appendix** 

#

The Appendix consists of Sections 11, 12, and 13. Sections 11 and 12 are graphs that display the same data found in Sections 3 and 4, but in a vertical layout rather than a horizontal layout. Section 13 is a table that summarizes the differences between your ratings and others' ratings of you.

#### **How Scores are Calculated**

Scores are averaged and presented by Total, Manager, Peers, Direct Reports, etc., at the Behavior, Competency and Item levels. The Total scores are calculated from group scores **excluding** your Self score. Responses of *Don't Know/Not Applicable* and missing responses are not included in the calculations.

\*To help ensure anonymity for your respondents, if you received fewer than three submissions from any of your respondent groups (excluding Manager) the results for those groups will not be displayed separately. In such cases, the data from the group with insufficient submissions is combined with another group.

You are now ready to interpret your feedback.

Good luck on your journey toward becoming an Extraordinary Leader.

Pat Sample Section 1: Your Respondents

# Your Respondents

The table below displays all of the individuals you invited to respond to your survey. The presence of a name within the table does not necessarily mean the individual submitted feedback.

To preserve anonymity, if any of the respondent types (excluding Manager) has less than three submissions, that data will be combined with responses from another rater category.

Respondent Type	Respondent Name
Manager	Sample Manager
Peer	Sample Peer1
Peer	Sample Peer2
Peer	Sample Peer3
Direct Report	Sample DirectReport1
Direct Report	Sample DirectReport2
Direct Report	Sample DirectReport3
Other	Sample Other1
Other	Sample Other2
Other	Sample Other3

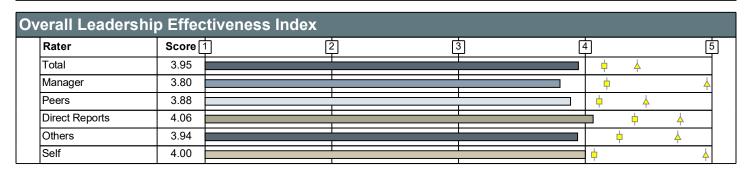
# Section 2: Overall Leadership Effectiveness Index

People often would like some measure of their overall leadership effectiveness. The score below is a combination of all scores for all of the competencies.

### Legend

Response	Description
5	Outstanding Strength - Top 10%
4	Strength - Top Quartile
3	Competent - Good Performance
2	Needs Some Improvement - Inconsistent Performance
1	Needs Significant Improvement - Poor Performance

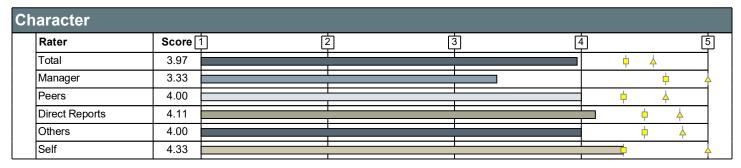
Symbol	Norm
<del> </del>	Extraordinary Leader 75th Percentile Norm
<b></b>	Extraordinary Leader 90th Percentile Norm

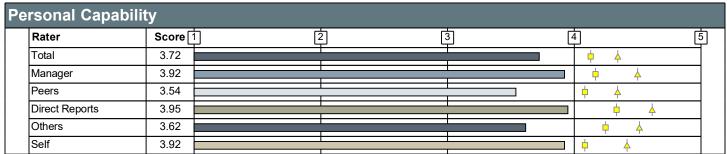


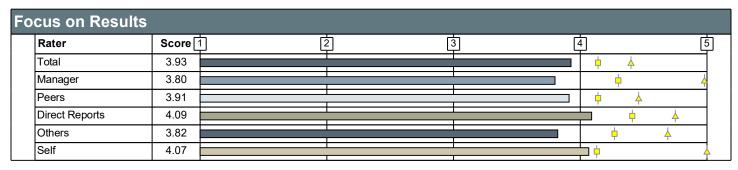
# Section 3: Leadership Tent Model

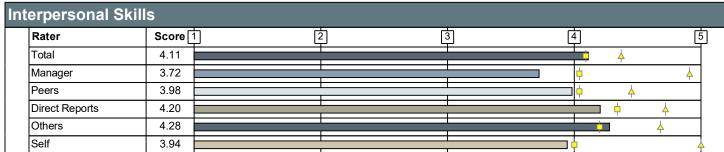
# Response Description 5 Outstanding Strength - Top 10% 4 Strength - Top Quartile 3 Competent - Good Performance 2 Needs Some Improvement - Inconsistent Performance 1 Needs Significant Improvement - Poor Performance

Legend		
	Symbol	Norm
	<del> </del>	Extraordinary Leader 75th Percentile Norm
	<u> </u>	Extraordinary Leader 90th Percentile Norm









ading Change	Э				
Rater	Score 1	2	3	4	[5
Total	3.95			• •	
Manager	3.91			<b> </b>	
Peers	4.06			<del>+</del> +	
Direct Reports	3.91			<del>+</del> +	
Others	3.91			<b>•</b> •	
Self	4.00			<b>A</b>	

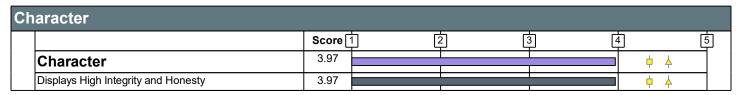
## Section 4: 19 Differentiating Competencies Summary

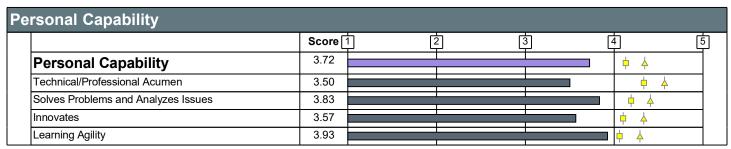
This section provides an overview of your competency scores. Use this section to obtain an overall understanding of what others feel are your strengths and developmental needs. To better understand the composition of each competency, review the items used to assess each competency in Section 5.

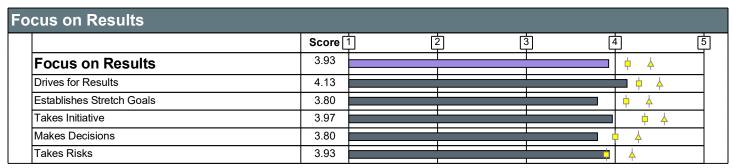
#### Legend

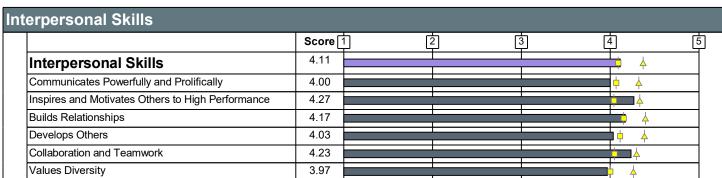
Response	Description						
5	Outstanding Strength - Top 10%						
4	Strength - Top Quartile						
3	Competent - Good Performance						
2	Needs Some Improvement - Inconsistent Performance						
1	Needs Significant Improvement - Poor Performance						

Symbol	Norm
<del> </del>	Extraordinary Leader 75th Percentile Norm
<b></b>	Extraordinary Leader 90th Percentile Norm









eading Change					
	Score	] 2	3	4	5
Leading Change	3.95			<b>□</b>	
Develops Strategic Perspective	4.17			<b> </b>	
Champions Change	3.80			<del> </del>	
Customer and External Focus	3.95			<b> </b>	

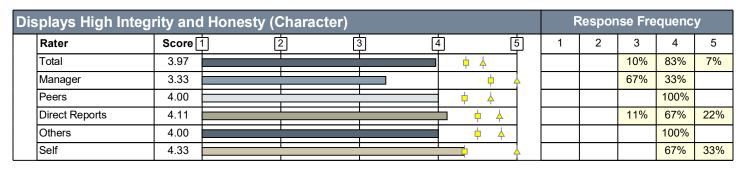
#### Section 5: 19 Differentiating Competencies with Item Details

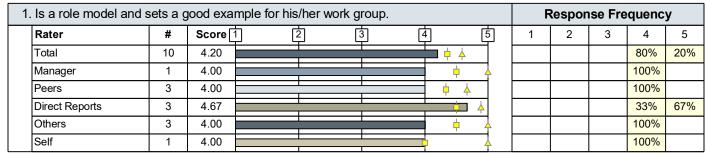
This section displays your results for the 19 Differentiating Competencies. In addition to the summary results for each competency, this section provides the results of each item used to assess the specific competency. The results for each item are sorted from the most positive to the least positive based on the Total score. Use this section to compare the perceptions of each group of respondents for each item.

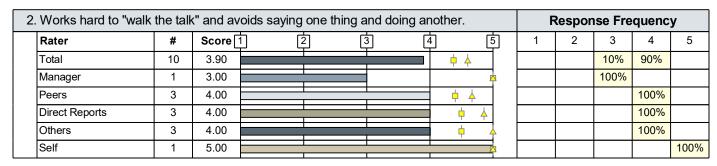
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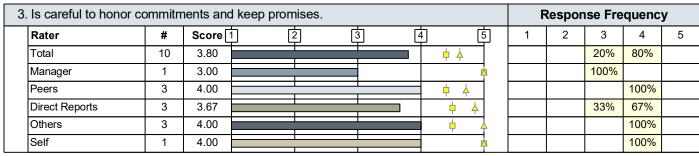
Response	Description						
5	Outstanding Strength - Top 10%						
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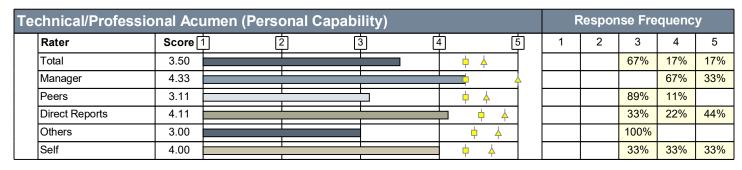
Symbol	Norm
<del> </del>	Extraordinary Leader 75th Percentile Norm
<b></b>	Extraordinary Leader 90th Percentile Norm

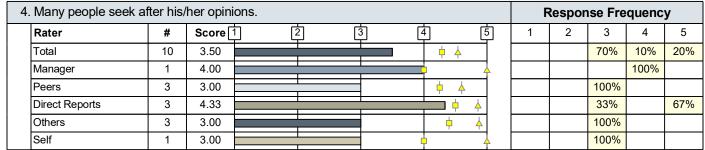


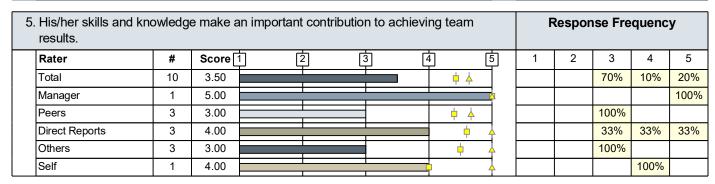


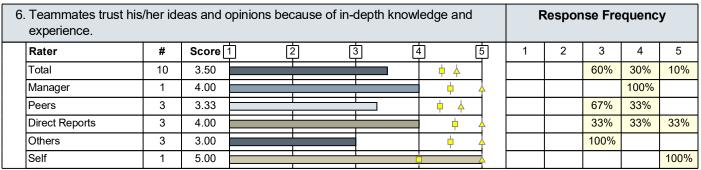


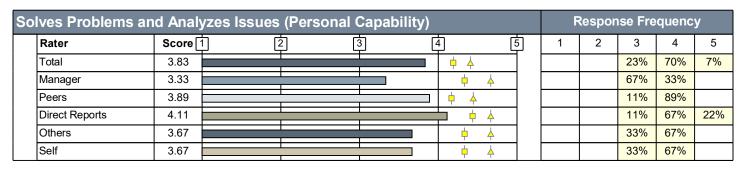


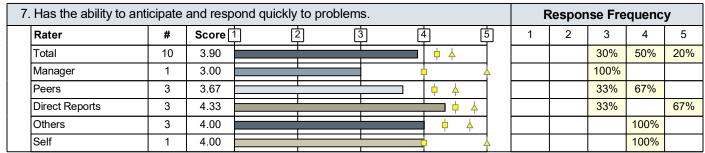


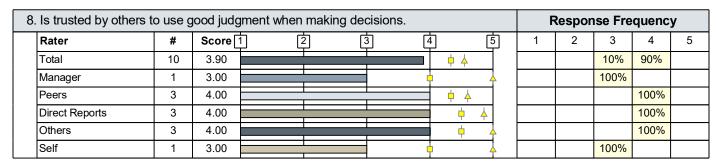


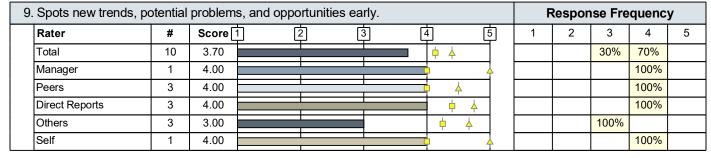


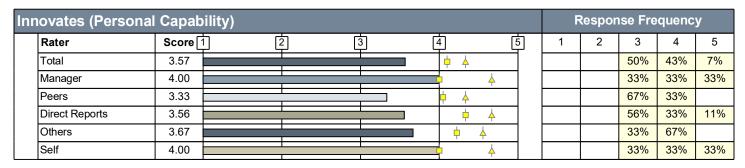


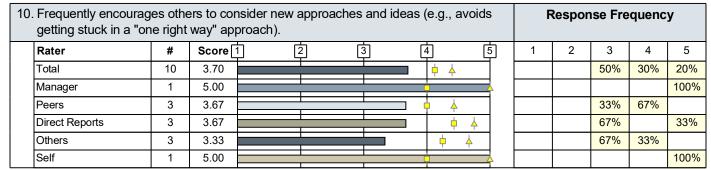


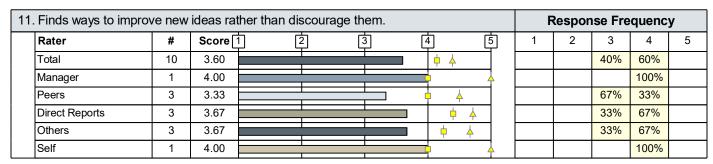


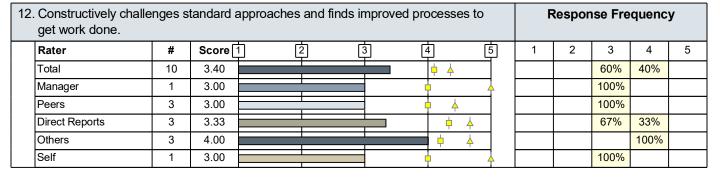


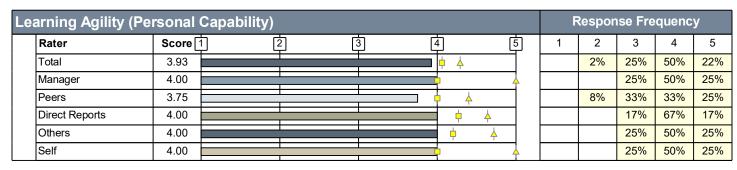


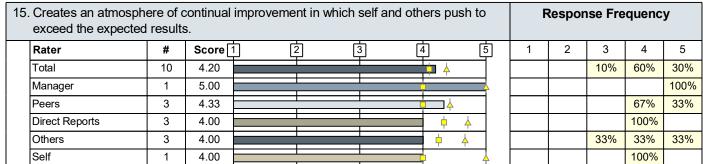


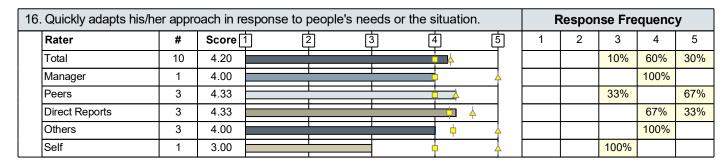


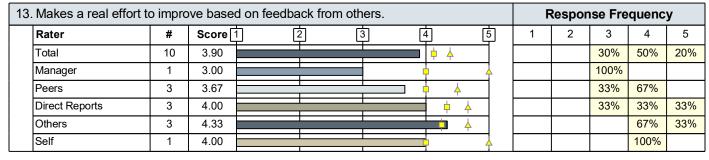




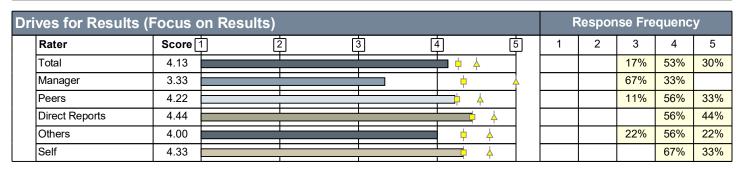


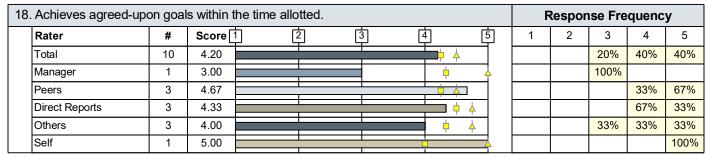


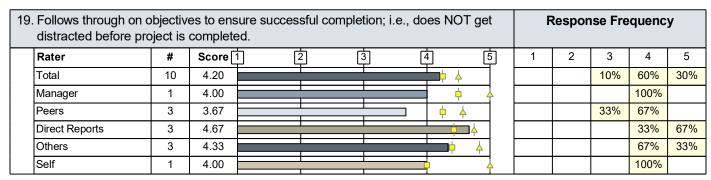


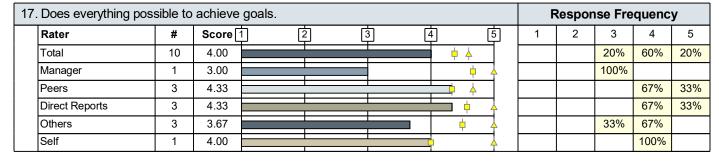


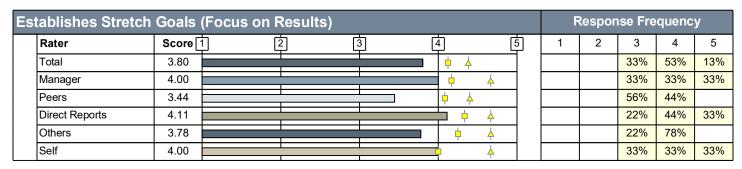


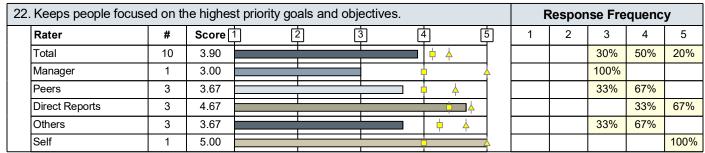


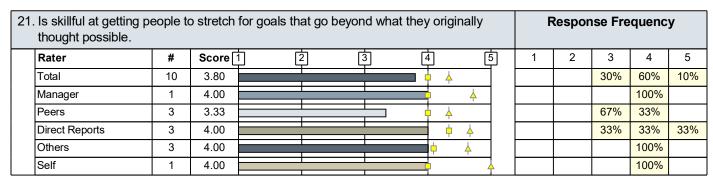


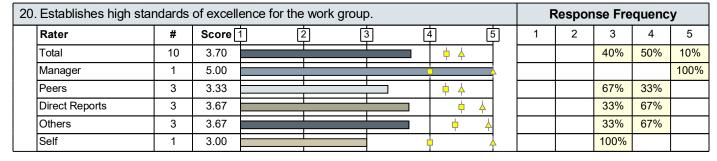


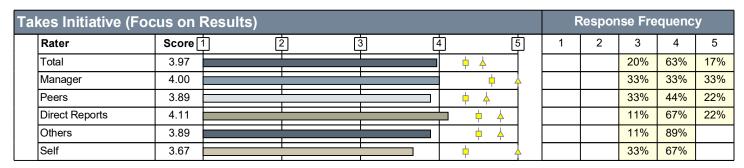


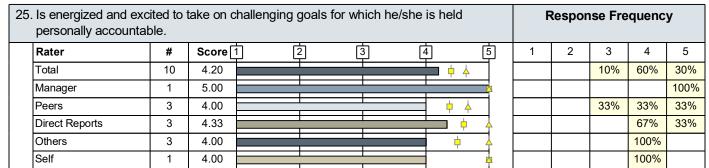


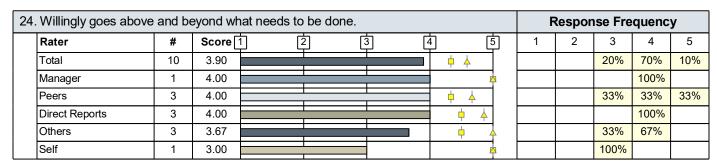




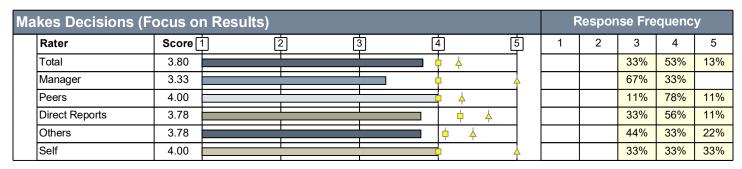


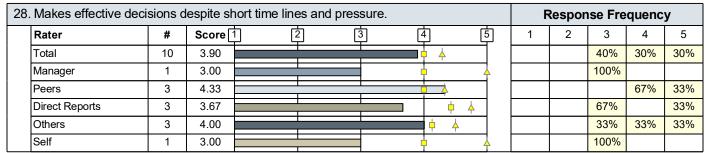




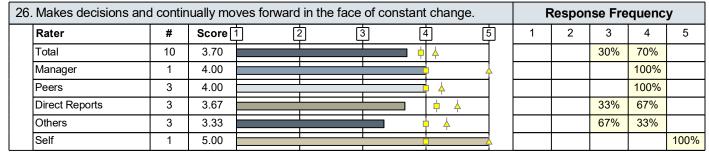


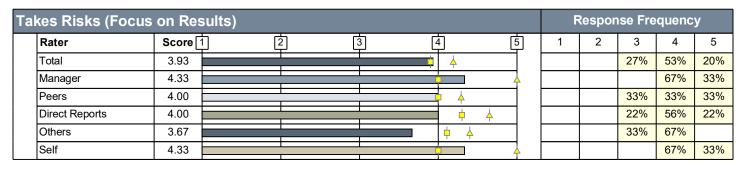
3. Can always be counted on to follow through on commitments.							Response Frequency				
Rater	#	Score 1	] [2]	3	[4	. 5	1	2	3	4	5
Total	10	3.80				<del>•</del> •			30%	60%	10%
Manager	1	3.00				<u> </u>			100%		
Peers	3	3.67				<del> </del>			33%	67%	
Direct Reports	3	4.00				<b>•</b> •			33%	33%	33%
Others	3	4.00				<del>•</del> •				100%	
Self	1	4.00			<u> </u>					100%	

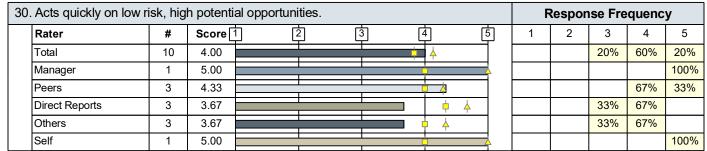


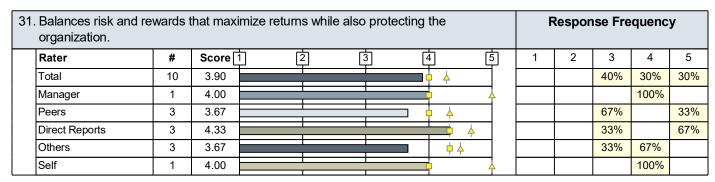


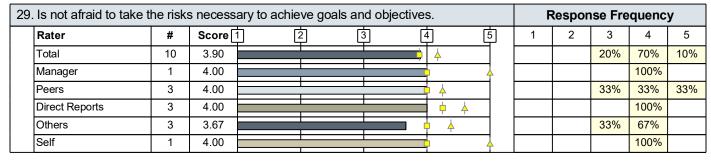


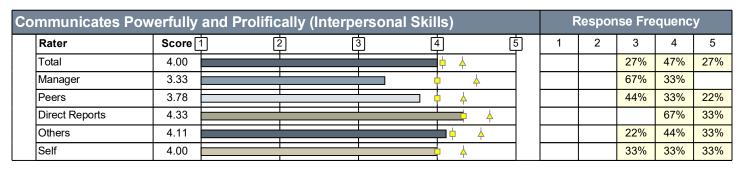


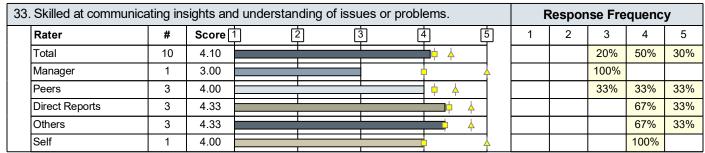


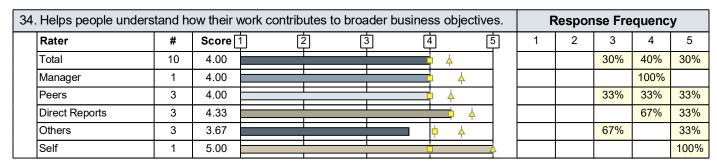


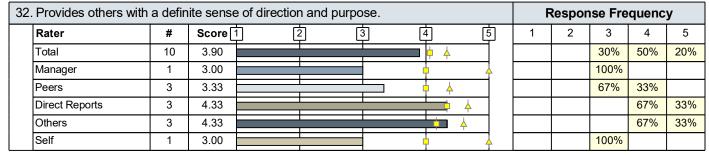


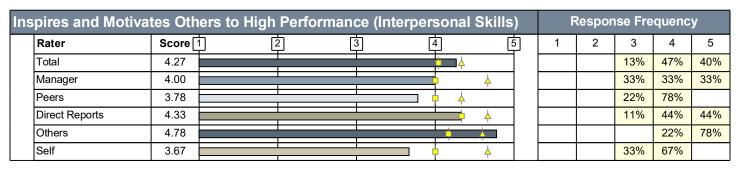


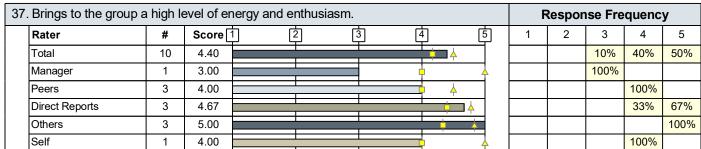


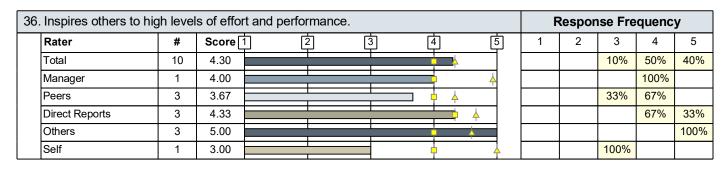


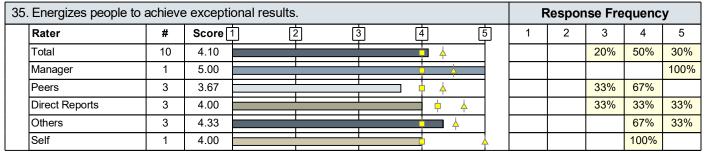


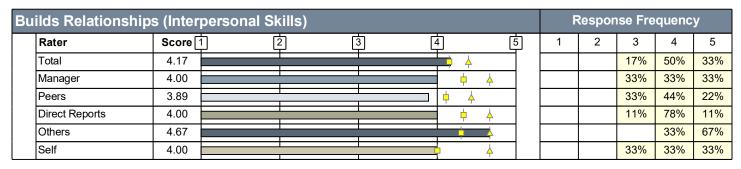


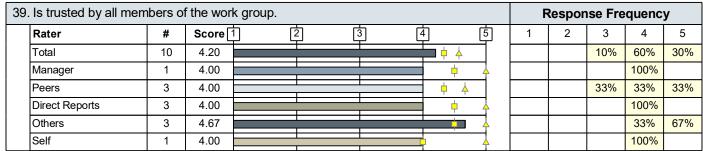


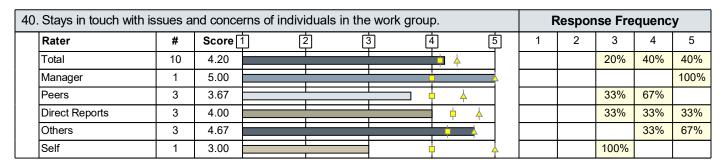


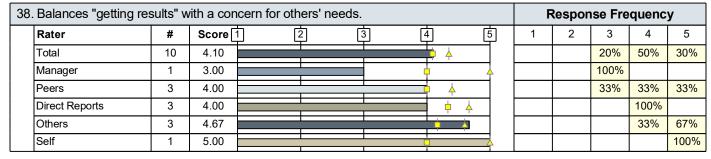


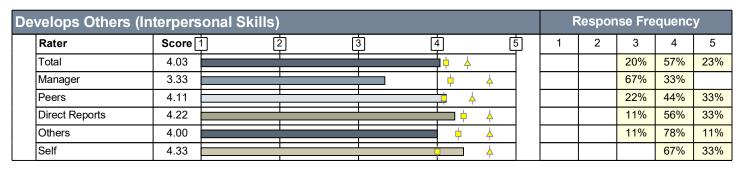


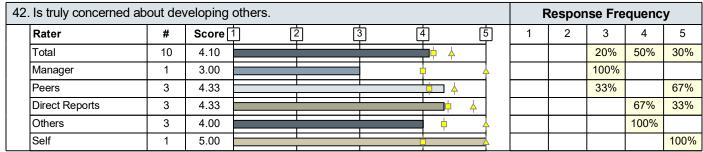


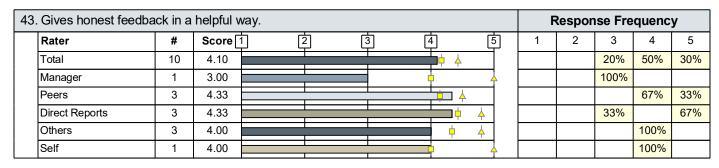


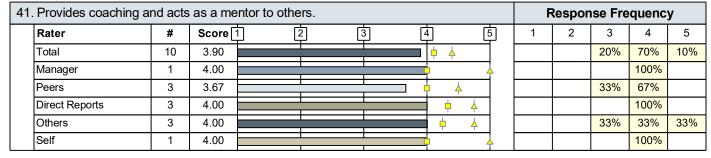


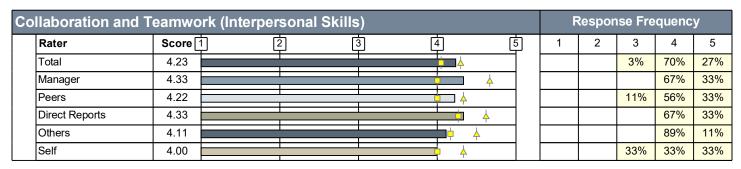


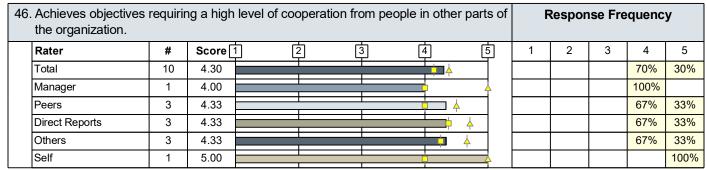


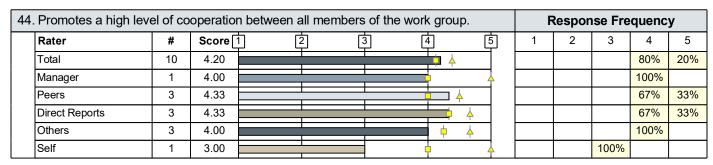




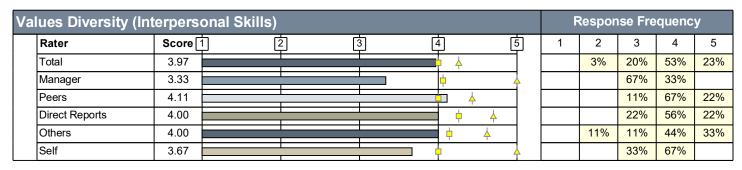


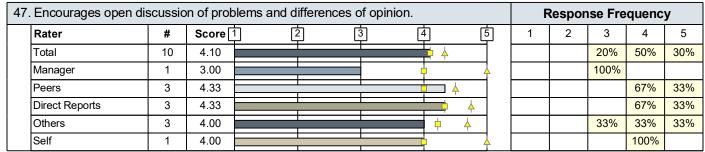


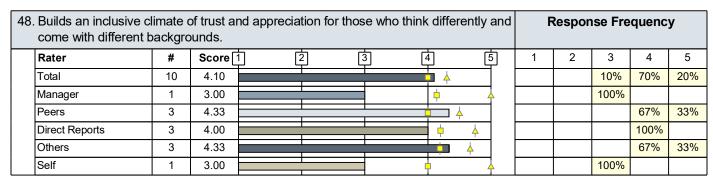




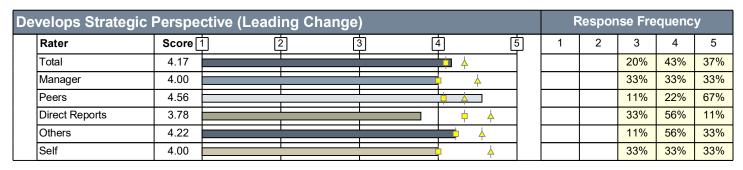
45.	Resolves conflict with	nin the	work gro	up.					F	Respor	ise Fre	quenc	у
	Rater	#	Score 1	] [2	] [	3 [	1 5	-	1	2	3	4	5
	Total	10	4.20				<b>-</b>				10%	60%	30%
	Manager	1	5.00										100%
	Peers	3	4.00				<b>\</b>				33%	33%	33%
	Direct Reports	3	4.33				<del>•</del> 4					67%	33%
	Others	3	4.00				<b>,</b>					100%	
	Self	1	4.00					<u> </u>				100%	

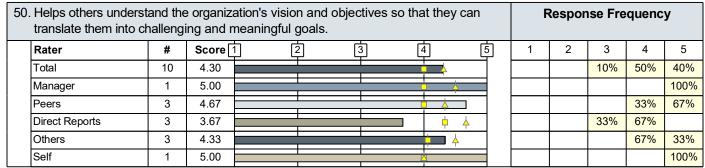


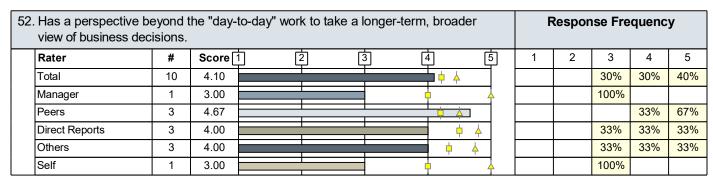


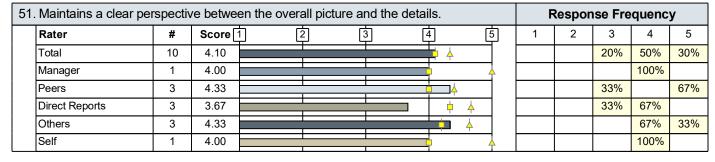


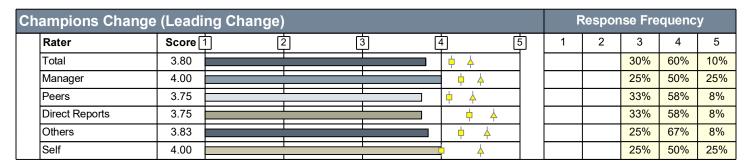
9. Capitalizes on div	erse pers	pectives a	and talents of	f others in	accomplish	ning objectiv	es.	F	Respor	ise Fre	quenc	у
Rater	#	Score 1	] [2]	Ę	5]	4	5	1	2	3	4	5
Total	10	3.70			<u> </u>	<u></u>			10%	30%	40%	20%
Manager	1	4.00				4	<u> </u>				100%	
Peers	3	3.67				<b>A</b>				33%	67%	
Direct Reports	3	3.67				<del> </del>				67%		33%
Others	3	3.67				<b>A</b>			33%		33%	33%
Self	1	4.00			[		ļ.				100%	

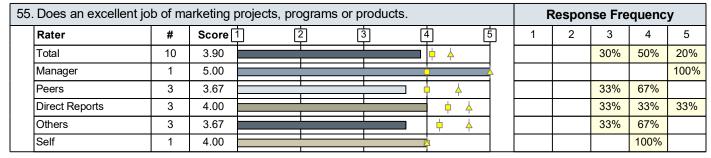


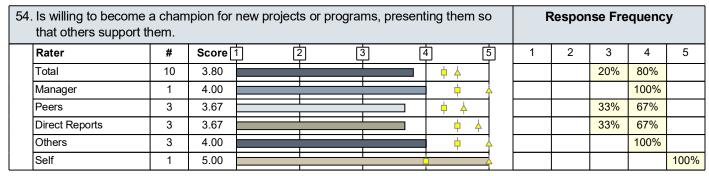


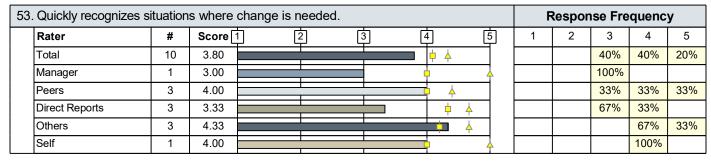




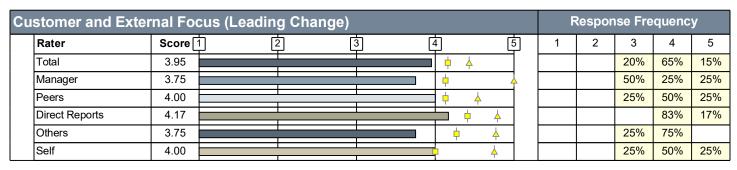


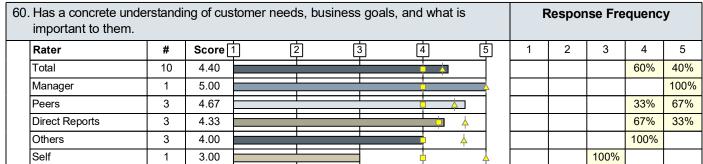


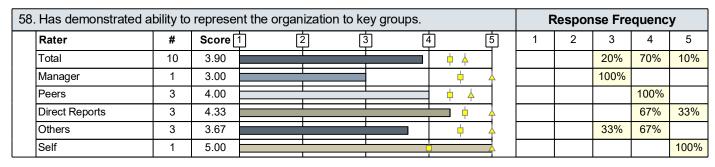


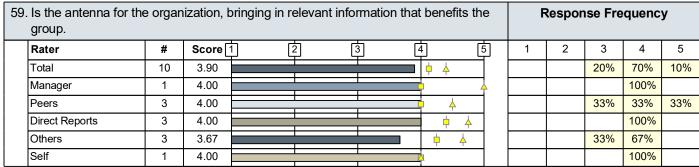


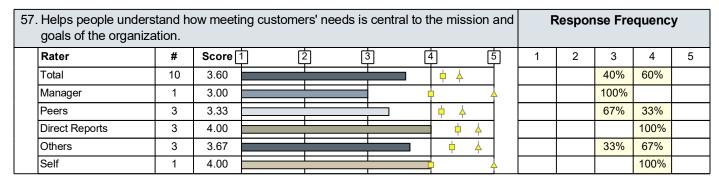






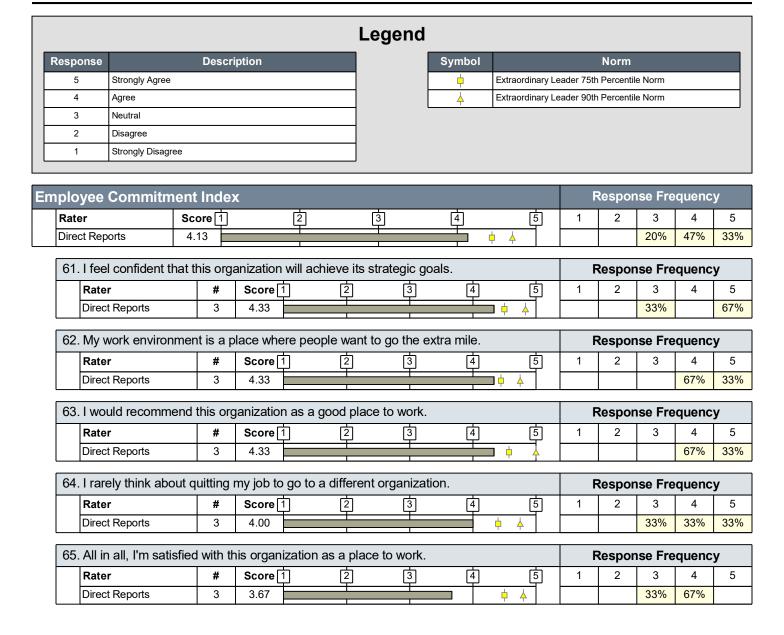






#### Section 6: Employee Commitment Index

This section displays the detailed results for the Employee Commitment Index, which measures the extent to which your Direct Reports are satisfied and motivated to do their jobs. The results for each item are sorted from the most positive to the least positive. If you did not receive sufficient feedback from Direct Reports, this section will not display any scores.



Pat Sample Section 7: Importance Ratings

## Section 7: Importance Ratings

This section displays the 19 Differentiating Competencies ranked from the most important to the least important. Raters were asked to choose four competencies that, if executed with a high level of skill and expertise, would have the most significant impact on your role. This section is not about how well you are currently performing, but is solely about how important the selected competencies are for you to be extremely effective in your current position. The asterisk (\*) symbol and yellow highlighting indicate the competencies you personally rated as most important. The numbers displayed in the table below indicate the number of times each competency was selected by the various types of raters. The column labeled "Score" displays your performance on this competency, as measured by the Total score from all of your raters (excluding your Self responses).

COMPETENCY	Score	Total	Mgr	Peer	Dir Rpt	Other
* Innovates	3.57	5		2	2	1
* Takes Initiative	3.97	4		1	2	1
* Technical/Professional Acumen	3.50	3		1	1	1
Solves Problems and Analyzes Issues	3.83	3	1	1		1
Establishes Stretch Goals	3.80	3	1		1	1
Makes Decisions	3.80	3			2	1
Takes Risks	3.93	3		1	1	1
Displays High Integrity and Honesty	3.97	2	1	1		
Learning Agility	3.93	2	1		1	
* Drives for Results	4.13	2			1	1
Communicates Powerfully and Prolifically	4.00	2		1	1	
Inspires and Motivates Others to High Performance	4.27	1				1
Builds Relationships	4.17	1				1
Develops Others	4.03	1				1
Collaboration and Teamwork	4.23	1				1
Values Diversity	3.97	1		1		
Develops Strategic Perspective	4.17	1		1		
Champions Change	3.80	1		1		
Customer and External Focus	3.95	1		1		

Pat Sample Section 8: Highest Scored Items

# Section 8: Highest Scored Items

This section presents items receiving the highest total scores. You should not necessarily assume that an item on this list does not need improvement.

10 Highest Items	Competency	Total	Mgr	Peer	Dir Rpt	Other	Self
60. Has a concrete understanding of customer needs, business goals, and what is important to them.	Customer and External Focus	4.40	5.00	4.67	4.33	4.00	3.00
37. Brings to the group a high level of energy and enthusiasm.	Inspires and Motivates Others to High Performance	4.40	3.00	4.00	4.67	5.00	4.00
36. Inspires others to high levels of effort and performance.	Inspires and Motivates Others to High Performance	4.30	4.00	3.67	4.33	5.00	3.00
46. Achieves objectives requiring a high level of cooperation from people in other parts of the organization.	Collaboration and Teamwork	4.30	4.00	4.33	4.33	4.33	5.00
50. Helps others understand the organization's vision and objectives so that they can translate them into challenging and meaningful goals.	Develops Strategic Perspective	4.30	5.00	4.67	3.67	4.33	5.00
Is a role model and sets a good example for his/her work group.	Displays High Integrity and Honesty	4.20	4.00	4.00	4.67	4.00	4.00
15. Creates an atmosphere of continual improvement in which self and others push to exceed the expected results.	Learning Agility	4.20	5.00	4.33	4.00	4.00	4.00
16. Quickly adapts his/her approach in response to people's needs or the situation.	Learning Agility	4.20	4.00	4.33	4.33	4.00	3.00
18. Achieves agreed-upon goals within the time allotted.	Drives for Results	4.20	3.00	4.67	4.33	4.00	5.00
19. Follows through on objectives to ensure successful completion; i.e., does NOT get distracted before project is completed.	Drives for Results	4.20	4.00	3.67	4.67	4.33	4.00

Pat Sample Section 9: Lowest Scored Items

# Section 9: Lowest Scored Items

This section presents items receiving the lowest total scores. You should not necessarily assume that an item on this list is in fact a significant problem.

10 Lowest Items	Competency	Total	Mgr	Peer	Dir Rpt	Other	Self
12. Constructively challenges standard approaches and finds improved processes to get work done.	Innovates	3.40	3.00	3.00	3.33	4.00	3.00
14. Actively looks for opportunities to get feedback to improve him/ herself.	Learning Agility	3.40	4.00	2.67	3.67	3.67	5.00
Many people seek after his/her opinions.	Technical/ Professional Acumen	3.50	4.00	3.00	4.33	3.00	3.00
His/her skills and knowledge     make an important contribution     to achieving team results.	Technical/ Professional Acumen	3.50	5.00	3.00	4.00	3.00	4.00
Teammates trust his/her ideas     and opinions because of in-depth     knowledge and experience.	Technical/ Professional Acumen	3.50	4.00	3.33	4.00	3.00	5.00
11. Finds ways to improve new ideas rather than discourage them.	Innovates	3.60	4.00	3.33	3.67	3.67	4.00
57. Helps people understand how meeting customers' needs is central to the mission and goals of the organization.	Customer and External Focus	3.60	3.00	3.33	4.00	3.67	4.00
Spots new trends, potential problems, and opportunities early.	Solves Problems and Analyzes Issues	3.70	4.00	4.00	4.00	3.00	4.00
26. Makes decisions and continually moves forward in the face of constant change.	Makes Decisions	3.70	4.00	4.00	3.67	3.33	5.00
56. Has the courage to make the changes that will improve the organization.	Champions Change	3.70	4.00	3.67	4.00	3.33	3.00

Pat Sample Section 10: Written Comments

#### Section 10: Written Comments

This section displays verbatim the written comments provided by your respondents. You are encouraged to read the comments without trying to individually identify the respondent. Use this section as supplemental information to clarify the numeric data and provide other perspectives not addressed in the survey.

A. Please list the leadership skills and abilities that you consider strengths for this person.

#### <u>Manager</u>

test manager A

Peers

test peer A

**Direct Reports** 

test DR A

Others

test Other A

Self

test self A

B. Is there anything this person does that might be considered a fatal flaw\* or critical weakness? (\*A fatal flaw exists when leaders have behavioral or performance issues that, IF NOT ADDRESSED, could ultimately lead to career derailment or job failure.)

#### Manager

test manager B

Peers

test peer B

**Direct Reports** 

test DR B

Others

test Other B

Self

test self B

C. What leadership ability, if done exceptionally well by this person, would have the most significant impact on the productivity or effectiveness of the organization?

#### <u>Manager</u>

test manager C

**Peers** 

test peer C

Direct Reports

test DR C

Others

test Other C

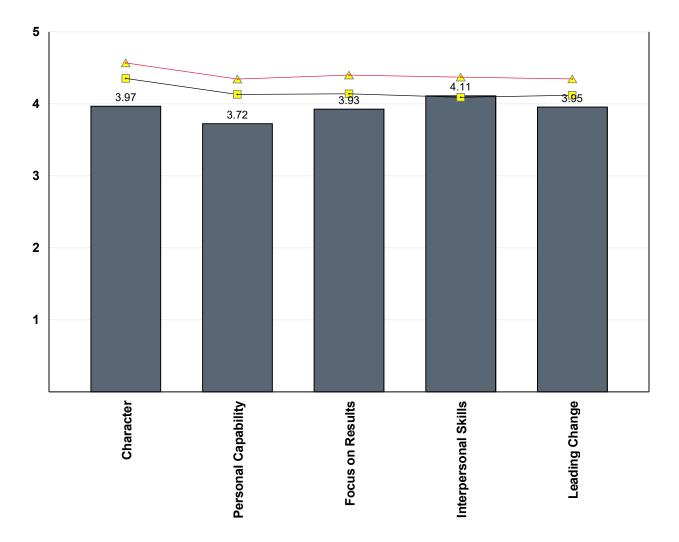
Self

test self C

# Section 11: Supplemental View: Leadership Tent Model

This graph displays your Total scores for the 5 Tent Poles in relation to the Extraordinary Leader norms, which are overlaid as line graphs. The Total score is an average of the scores from all competencies included in that tent pole. See the following page for a list of the competencies included in each of the tent poles. This graph provides a quick summary of your overall areas of strength. It can be used to help identify opportunities for "balancing your tent." This is an alternate way to view the key data already presented in Section 3.

		Legend		
Response	Description	] [	Symbol	Norm
5	Outstanding Strength - Top 10%		<del> </del>	Extraordinary Leader 75th Percentile Norm
4	Strength - Top Quartile		<u></u>	Extraordinary Leader 90th Percentile Norm
3	Competent - Good Performance	-		
2	Needs Some Improvement - Inconsistent Performance			
1	Needs Significant Improvement - Poor Performance			



#### Character

1. Displays High Integrity and Honesty

#### **Personal Capability**

- 2. Technical/Professional Acumen
- 3. Solves Problems and Analyzes Issues
- 4. Innovates
- 5. Learning Agility

#### **Focus on Results**

- 6. Drives for Results
- 7. Establishes Stretch Goals
- 8. Takes Initiative
- 9. Makes Decisions
- 10. Takes Risks

#### **Interpersonal Skills**

- 11. Communicates Powerfully and Prolifically
- 12. Inspires and Motivates Others to High Performance
- 13. Builds Relationships
- 14. Develops Others
- 15. Collaboration and Teamwork
- 16. Values Diversity

#### **Leading Change**

- 17. Develops Strategic Perspective
- 18. Champions Change
- 19. Customer and External Focus

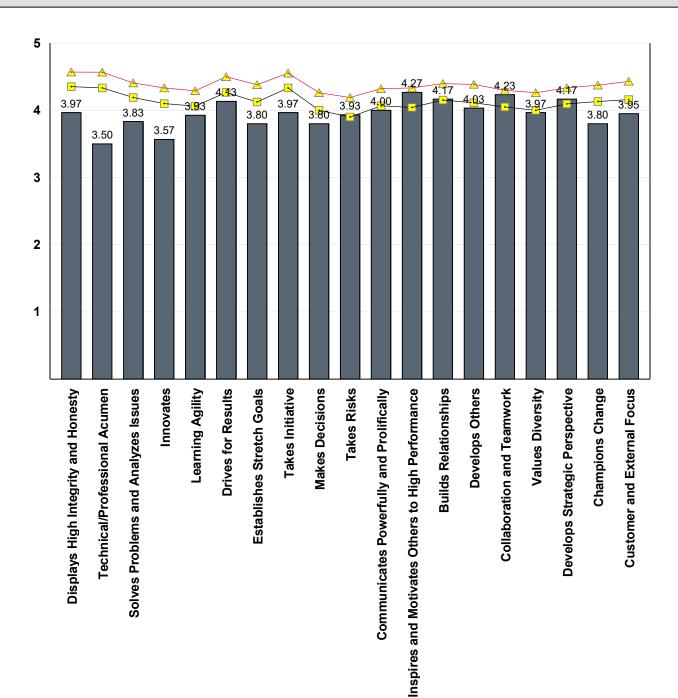
#### Section 12: Supplemental View: 19 Differentiating Competencies

This graph displays your Total scores for the 19 Differentiating Competencies in relation to the Extraordinary Leader norms, which are overlaid as line graphs. The Total score is an average of all ratings from respondent groups other than Self. This is an alternate way to view the key data already presented in Section 4.

Legend

# Response Description 5 Outstanding Strength - Top 10% 4 Strength - Top Quartile 3 Competent - Good Performance 2 Needs Some Improvement - Inconsistent Performance 1 Needs Significant Improvement - Poor Performance

Norm					
Extraordinary Leader 75th Percentile Norm					
Extraordinary Leader 90th Percentile Norm					
_					



# Section 13: Supplemental View: 19 Differentiating Competencies (Differences in Perception)

This section displays your Total and Self scores for all of the 19 Differentiating Competencies along with a bar graph indication of the size of the gap between the two (Total Score - Self Score). Blue-colored bars in the positive direction indicate that others (as indicated by the Total score) rated you higher than you rated yourself. Brick-colored bars in the negative direction indicate the reverse. Use this section to help identify areas where your self-perception is different from how others perceive you.

Competency	Total	Self	Gap Size	Gap Size Graph
Inspires and Motivates Others to High Performance	4.27	3.67	0.60	
Takes Initiative	3.97	3.67	0.30	
Values Diversity	3.97	3.67	0.30	
Collaboration and Teamwork	4.23	4.00	0.23	
Builds Relationships	4.17	4.00	0.17	
Solves Problems and Analyzes Issues	3.83	3.67	0.16	
Develops Strategic Perspective	4.17	4.00	0.17	
Communicates Powerfully and Prolifically	4.00	4.00	0.00	
Customer and External Focus	3.95	4.00	-0.05	
Learning Agility	3.93	4.00	-0.07	
Drives for Results	4.13	4.33	-0.20	
Champions Change	3.80	4.00	-0.20	
Establishes Stretch Goals	3.80	4.00	-0.20	
Makes Decisions	3.80	4.00	-0.20	
Develops Others	4.03	4.33	-0.30	
Displays High Integrity and Honesty	3.97	4.33	-0.36	
Takes Risks	3.93	4.33	-0.40	
Innovates	3.57	4.00	-0.43	
Technical/Professional Acumen	3.50	4.00	-0.50	